

# FOCUS ON LABOUR EXPLOITATION

## Role description

**Title:** Projects Volunteer (Berlin, Germany)

**Location:** Remote

**Commitment:** 7.5 hours per week minimum

**Duration:** 3 months

**Interviews will take place on a rolling basis with the role commencing in February 2018.**

## Background

Focus on Labour Exploitation (FLEX) works to end human trafficking for labour exploitation. To achieve this, FLEX supports government and civil society to adopt effective responses to human trafficking for labour exploitation. FLEX works to prevent labour abuses, protect the rights of trafficked persons and promote best practice responses to human trafficking for labour exploitation by undertaking research, advocacy and by building awareness in this field. Through this work FLEX:

- Builds understanding of how best to prevent and identify cases of trafficking for labour exploitation;
- Increases focus on labour rights and labour standards in anti-trafficking policy and practice;
- Enhances understanding of legal rights and obligations relating to trafficking for labour exploitation.

You can find further information about FLEX on our website ([www.labourexploitation.org](http://www.labourexploitation.org))

## Who should apply

The purpose of this volunteer position is to support FLEX's projects and communication strategy. This role will suit a graduate student looking to gain experience with labour rights, human trafficking and/or labour exploitation. You will be interested in research to support advocacy, policy processes and communications.

FLEX is committed to providing a safe and ethical working environment that promotes personal and professional goals. Together, we will define tasks and objectives to develop your skills and provide you with a supportive learning environment.

This is a remote working position. Applicants should be able to work independently from home, with online contact with your supervisor during volunteering hours and regular in-person supervision meetings.

## How you will contribute

This is a unique opportunity to contribute to FLEX's work. You will:

1. Conduct desk based research and data gathering to support FLEX's projects
2. Support with stakeholder mapping and engagement for FLEX's international projects
3. Assist with FLEX communications: Twitter, blogs, identifying opportunities, etc.

# FOCUS ON LABOUR EXPLOITATION

4. Support with identifying new fundraising opportunities
5. Perform other duties related to FLEX's projects and communications.

## What we expect

It is essential that you have:

- proficiency in both English and German
- an undergraduate degree in a related social science discipline;
- knowledge and understanding of domestic and international human rights law, human trafficking and labour rights;
- strong analytical skills, including the ability to think critically about primary and secondary literature;
- good writing skills and the ability to write clearly for a range of audiences;
- good organisational skills and strong interpersonal and team work skills;
- ability to work on own initiative, multitask, and produce outputs on short-time frames;
- strong IT skills, including familiarity with social media and experience with or interest in blogging;
- familiarity with current debates on slavery and human trafficking;
- commitment to the values and ethos of FLEX.

It is desirable that you have:

- experience with labour rights, labour exploitation and/or human trafficking;
- experience with gender, migration, access to justice, and/or supply chains.

## How to apply

Please send us:

- a **CV** briefly describing your previous experience (both voluntary and paid), relevant achievements in recent roles, and educational and professional qualifications.
- a **cover letter** (max. 1 page) explaining the reasons you are interested in volunteering at FLEX, how your previous experience will support you in this role, and the weekdays and time you are available to volunteer.

Applications should be sent to Bridie France at [bridiefrance@labourexploitation.org](mailto:bridiefrance@labourexploitation.org). Interviews will take place on a rolling basis.